



# The Indian College of Physicians

## Academic Wing of

### ASSOCIATION OF PHYSICIANS OF INDIA

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## CIRCULAR NO. 1/2026

### Election for Faculty Council of ICP for 2027-2028

The fellows of the Indian College of Physicians are hereby informed that the following persons from the Faculty Council will retire in February 2027.

**One Dean:** Dr. Girish Mathur, Kota

One Vice Dean: Dr. K. Mugundhan, Chennai

#### Members of Faculty Council

Dr. Munish Prabhakar, Gurugram

Dr. S. Sreenivasa Kamath, Kochi

Dr. E. Prabhu, Chennai

Dr. Mahesh Marda, Hyderabad

Dr. Girish Mathur will remain on the Faculty Council as Past Dean for one year.

Therefore, elections for the above vacant posts of members of the Faculty Council will be held, and nominations are hereby invited for them.

#### POSTS TO BE CONTESTED

One Dean-Elect

One Vice-Dean

Six Faculty Council Members (One post is reserved for a Female Candidate once in three years)

#### ELIGIBILITY CRITERIA

**Dean-Elect:** A member of API for at least 15 years and a Founder Fellow or a Fellow of the College of 7 years' standing, who has held the position of President/Secretary of API, or served as Vice-Dean for one full term, or served as an elected member of the Faculty Council for two full terms.

**Vice-Dean:** A member of API for at least 12 years and/or a Founder Fellow or a Fellow of the College of 5 years' standing, who has held the position of Secretary of API, or has been a Joint Secretary for one full term, or a member of the Faculty Council for one full term.

**Elected Members:** A member of API for at least 10 years and a Founder Fellow or a Fellow of the College of 3 years' standing.

Nominations shall be made on prescribed forms stating the office for which nominations are filed. The nominations for all posts shall be proposed by one valid member and seconded by another valid member of API / ICP and duly signed by them. A declaration must be signed by the candidate signifying their willingness to stand for election, serve on the Governing Body if elected, and abide by the rules and regulations of the society. Separate nominations must be submitted for each post.

#### NOMINATION FEE

For every post on the Faculty Council of ICP to be contested, the nomination form must be accompanied by a Demand Draft of Rs. 7,500/- + 18% GST = Total Rs. 8,850/- (Rupees Eight Thousand Eight Hundred and Fifty only) in favour of "Indian College of Physician-Association of Physicians of India".

Demand Drafts should be payable at Mumbai only. Any nomination not accompanied by Rs. 8,850/- will be invalidated. No cheque, cash, or net banking mode will be accepted. Nomination Forms can be downloaded from the website www.apiindia.org.

#### INSTRUCTIONS

- Nominations are to be made on the prescribed form (to be downloaded from the website www.apiindia.org) stating the office for which nominations are filed. Separate nominations must be submitted for each post. The nomination shall be proposed by one valid life member and seconded by another valid life member.
- A declaration must be signed by the candidate signifying their

willingness to stand for election, serve on the Governing Body if elected, and abide by the rules and regulations of the society.

- While a member may initially apply for multiple posts, they cannot simultaneously contest for more than one position across the API, ICP, and PRF (e.g., President-Elect, Vice President, Hon. General Secretary, Elected Member, or Zonal Member of the Governing Body). If a member submits applications for multiple posts, they must withdraw the additional applications prior to the official withdrawal deadline to ensure they are contesting for one single post.
- The nomination form, complete in all respects, along with a passport-size photograph and biodata not exceeding 200 words, should reach the API Office no later than 31st May 2026. The biodata, however, can be sent online.
- The Nomination fee is NON-REFUNDABLE and must be sent as a Demand Draft along with the Nomination form. NO cheque, cash, NEFT, or UPI will be accepted. The nomination form without the DD and required documents will be invalidated.
- Ballot Papers will be posted to all life members by 15th July 2026 via Speed Post as per the voter list on the website.
- If any member does not receive the ballot by 1st August 2026, they can apply for a duplicate ballot paper. For the issue of a duplicate ballot paper, the member shall make a written request to the CEO (Chief Election Officer) by post on their letterhead with membership details.
- A member can cast only one ballot (i.e., original or duplicate). If they send both ballots, both will be invalidated.
- The Ballot paper must preferably be posted from the member's place of residence.
- The marked ballot paper should be folded in one quarter, placed in Envelope B, and finally put into Envelope A. Envelope A is pre-stamped and addressed to API HQ and should be sent by ordinary post. There is no need to put any other postage stamp.
- Canvassing in any form and the collection of Ballot Papers by contesting candidates and/or others is strictly not allowed. If any candidate is found indulging in the same, they shall be disqualified from the election and shall be debarred from contesting elections for the next three consecutive years.
- The collection of empty ballots is prohibited. Disciplinary action will be taken against the candidate, and they will be debarred from contesting further elections for three consecutive years.
- The ballot paper must not be shared. If found shared, strict action will be taken.
- During the sealing of Ballot boxes and the counting procedure, the presence of the candidate or the candidate's representative is required. If not present, the procedures of Ballot box sealing, unsealing, and counting shall continue in the presence of all Election Committee members. The candidate's representative must be a bona fide API member and should carry an NOC attested by the candidate.
- Candidates are required to send a short biodata and a photograph along with the nomination paper to be published online on the API website and made available for viewing by the members.

#### SCHEDULE OF ELECTIONS

| Sr. No. | Event  | Date / Timeline                                  | Details / Remarks   |
|---------|--|--|---|
| a       | Invitation of Nomination                               | By 30 April 2026                                 | -   |
| b       | Last Date for Sending Nomination                       | 1 June 2026                                      | -   |
| c       | Scrutiny of Nominations (Election Committee Meeting)   | 1 <sup>st</sup> June 2026                        | -   |
| d       | Declaration of Scrutiny Results & Unopposed Candidates | 2 <sup>nd</sup> June 2026                        | -   |
| e       | Withdrawal of Nomination                               | 10 <sup>th</sup> June 2026 (5:00 PM)             | -   |
| f       | Posting of Ballots                                     | 15 <sup>th</sup> July 2026                       | Ballots sent to bonafide API Members for Governing Body & PRF. ICP ballots (Dean/Vice Dean/Faculty Council) sent only to bonafide ICP Members |
| g       | Sealing of Ballot Box                                  | 15 <sup>th</sup> July 2026 (5:30 PM)             | -   |
| h       | Issue of Duplicate Ballots                             | 1 <sup>st</sup> August - 7 August 2026           | Members not receiving ballots by 1 August may apply   |
| i       | Last Date for Receiving Marked Ballots                 | 31 <sup>st</sup> August 2026 (5:00 PM)           | Late ballots will not be counted  |
| j       | Sealing of Aperture of Ballot Box                      | 31 <sup>st</sup> August 2026 (5:30 PM)           | -   |
| k       | Counting of Ballots                                    | 6 <sup>th</sup> September 2026 (9:00 AM onwards) | Venue: API Head Office, Mumbai  |
| m       | Declaration of Results                                 | 6 <sup>th</sup> September 2026 4:00 PM           | -   |
| n       | Communication of Results                               | 7 <sup>th</sup> September 2026                   | Via email / social media (e.g., WhatsApp)   |

#### IMPORTANT NOTE:-

\* Nomination forms and bank details are available on [www.apiindia.org](http://www.apiindia.org)

\*\* For any query, kindly refer to the Constitution at [www.apiindia.org](http://www.apiindia.org)

\*\*\* Presence of candidate or authorized representative is required during ballot box sealing/unsealing and counting. Representative must be a bonafide API member and carry NOC attested by the candidate. In absence, the process will proceed in the presence of Election Committee members

\*\*\*\* The results will be declared at the end of the counting of votes and announced in the subsequent issue of JAPI. The report will be placed before the Governing Body for intimation.

Date: 30 April 2026

Place: Mumbai

Dr. Ashok K. Taneja  
Chief Election Officer

Dr. Rakesh Bhadade  
Jt. Secretary, API HQ